

**COEP Technological University**  
A Unitary Public University of Government of Maharashtra  
(Formerly College of Engineering Pune)  
Wellesley Road, Shivajinagar, Pune-411005, Maharashtra, India



## Invitation of Quotation

Sealed Quotation are invited by the COEP Technological University, Pune from reputed manufacture/vendor/service provider for the providing material/services.

Enquiry Number: -	COEPTU/Gymkhana/Enq/Drama and Films Club/2024-25/
Enquiry Date: -	03/03/2025
Material/Service Description & Qty: -	Modify Stage Levels. Detailed Specifications/Requirement Annexure 'A'
Location: -	Gymkhana Office, COEP Technological University Pune-411005
Quotation Submission Date and Time: -	Up to 11/03/2025 @ 3.00pm
Quotation Submission Place: -	Gymkhana Office, COEP Technological University Pune-411005
Quotation Opening Place: -	COEP Technological University Pune-411005

### Terms & Conditions: -

1. Fax and Email quotations are not acceptable.
2. The taxes, insurance, freight, packing, and forwarding charges if any be quoted in Indian Rupees separately.
3. The rates shall be valid for 90 days.
4. Validity: Quotation Validity at least 90 days from the due date.
5. Quotations shall be sent in sealed envelopes clearly marked Quotation for -----  
-----.
6. Clearly mark on Quotation and Envelop the Enquiry Number, Enquiry date, and Enquiry due date addressed to The Director, Board of Student Development, COEP Technological University Pune-411005.
7. The enquiry letter should be downloaded from the COEP Technological University website <https://www.coeptech.ac.in/> tenders and submitted in the format given to Gymkhana Office, COEP Technological University Pune during working days.
8. 100% payment will be paid after satisfactory delivery and successful installation, and testing. No advance payment will be given.
9. Bill, Installation Report, and documents submitted to Gymkhana Office, COEP Technological University Pune.
10. Quotation(s) received after the last date of quotation submission will be rejected.
11. Delivery/Work/Service Period and Terms Conditions should be mentioned clearly.
12. Delivery/Work/Service: The penalty conditions are applicable for the late delivery as per Government norms.
  - a) at the rate of 0.5 % per week; a maximum limit of 10% shall be charged in case of PO value is less than 2 Lakh OR
  - b) at the rate of 0.5 per week; a maximum limit of 5% shall be charged in case of



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PO value is 2 Lakh and above.

13. Supply/Work and Installation: - Vendor shall be responsible for successful installation, commissioning and testing of the supplied items/service, COEP Technological University Pune-411005. Any defective component/device will be replaced by the vendor at his cost.
14. Supply/Work/Service Address: - Gymkhana Office, COEP Technological University Pune
15. The Director, Board of Student Development, COEP Technological University, Pune reserves the right to reject any one or all the quotation(s) without assigning any reasons therefore.



*A. Kulkarni*  
Director,  
Board of Student Development  
COEP Technological University Pune



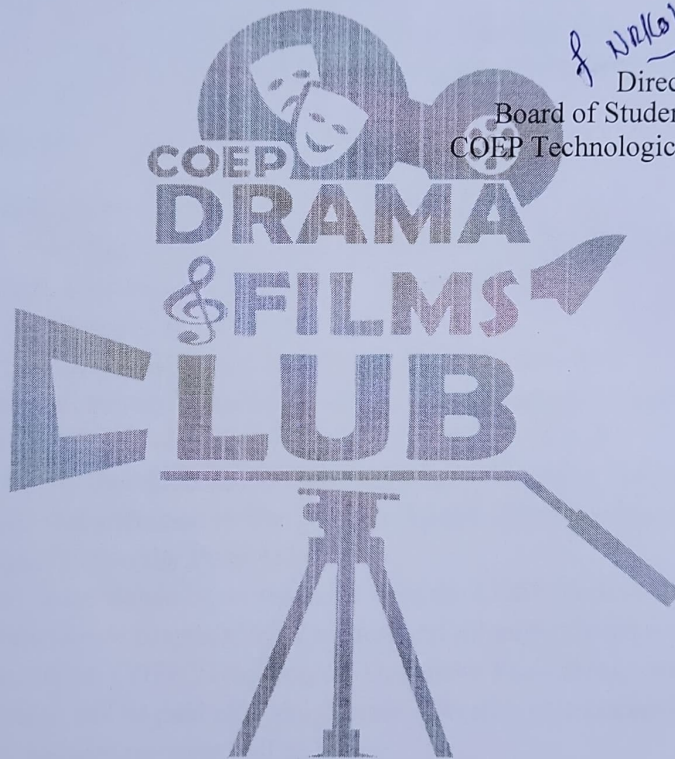
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**Annexure 'A'**

**(Quotation submitted by the bidder on letterhead)**

Sr. No	Item	Specifications	Quantity
1	Stage levels	Wooden platform of dimensions 6×4×1.5 feet To be made Foldable	7



*f. Nalke*  
Director,  
Board of Student Development  
COEP Technological University Pune