



Date: 18/01/2025

CALL FOR QUOTATIONS

Subject: Call for Quotations for Infrastructure Portfolio's requirements for **Main Fest Zest'25**

You are requested to submit your quotations mentioning "Quotation of the Particulars as mentioned for **Main Fest** for **ZEST'25** for **The Gymkhana Office, COEP Technological University**" in a sealed envelope as per the specification given below at the earliest by 24 January 2025.

Sr. No.	Particulars	Length (ft)	Breadth (ft)	Quantity	No. of Days
1	Buffet Tables with frills and table cloth (6ft*2ft)	6	2	57	3
		6	2	5	13
2	Fiber chairs with hand resting w/o cushion			350	3
	Fiber Chairs with cushion			50	13
3	Stage 7 feet above the ground (35ft*25ft) mandap on the top and black covering on back side with red carpet on floor and Metal steps 3 steps (10ft*7ft) on both sides of stage	35	25	1	4
4	Box Arch (16ht*16wdt)	16	16	1	4
5	Black sight screen for cricket (12ft*10ft)	12	10	2	13
6	Bamboo fencing covered with black cloths 4ft height	700ft long	4ft height		3
7	Bamboo Stalls with cotton cloth covering on top (with carpet), separated from each other	12	10	2	13
		15	15	1	3
8	China Tents	10	10	10	3
9	Carpet red colour	170	12	1	4
10	Mandap over the corridor between the rows of stalls	80	12	1	4
11	Plywood	1	L = 295cm; B = 50cm; thickness = 2cm	2	3
		2	L = 110cm; B = 50cm; thickness = 2cm	2	3
12	White Masking (near football ground)	70ft	3ft height	1	5
13	Structure for LED Screen (height=8ft)	10	3	1	1
14	Galleries of 5 steps with mandap on top, side and back coverings and mat on steps <i>for seating arrangement</i>	120ft	10ft	1	4
		75ft	10ft	3	3



Mention dates of cricket as 26 Jan to 7 Feb

Mention day of led screen structure as 6 Feb

Mention 4 days dates as 6, 7, 8 & 9 Feb,

3 days dates as 7, 8, 9 Feb,

1 day date as 6 Feb,

13 days dates as 26 Jan to 7 Feb

Work to be started 3 to 4 days before main event

Note:

- There may be minimal change in the above particulars. We shall immediately inform you if any of the above-mentioned particulars is changed. As for now please quote the prices for the above-mentioned particulars.
- The Requirement will be Rental basis.

Terms and Conditions:

1. **Submission of Quotation Documents-**
The quotation documents should be submitted in the prescribed format in a sealed envelope, superscribing "Quotation of the Particulars as mentioned for Main Fest for ZEST'25 for **The Gymkhana Office**, COEP Technological University".
2. **Acceptance of Quotation conditions-**
 - 2.1 Envelope should be sealed, and quotation should be addressed to **The Gymkhana Office**, COEP Technological University.
 - 2.2 No quotation(s) will be entertained by E-mail/Fax.
 - 2.3 The last date for submission of the quotation document is 24 January 2025, till 5:00PM. Quotations received beyond the closing date/time will not be accepted and will be rejected, unopened.
 - 2.4 Quotation opening date, time and venue will be notified.
3. All duties, taxes, and other levies payable by the vendor need to be included in the total price, and break up needs to be indicated.
4. The Institute reserves the right to accept or reject any or all quotations.
5. Part delivery will be accepted only on demand.
6. Delivery will be accepted after prior checking of goods. Delivery should be done to address mentioned in the purchase order.
7. No advance payment will be given.
8. The Institute reserves the right to accept or reject any quotations and reject all quotations at any time prior to the award of the contract, without thereby incurring any liability to the affected vendor or vendors or any obligation to inform the affected vendor.



9. Incomplete quotations will be rejected without consideration.
10. The actual quantity will depend on the Institute's requirements. However, quantity may increase/decrease.
11. If in case any immediate demand (+15%) is created for any deliverable it would be the sole responsibility of the vendor to provide the same as soon as possible and it is to be delivered at the same cost as mentioned in the quotations and no extra charges are to be applied for the same.
12. Also, in case of any curtailment of the given specifications of the deliverable, the charges of the curtailment would be according deducted.
13. Payment: 100% payment shall be made for the goods only in good condition after completion of the Event.
14. The detailed terms and conditions regarding the order will be stated in the Purchase order and need to be followed strictly.
15. All interested vendors must possess a valid PAN card number and also a GST number.
16. GST amount will be only provided for the deliverables that come under the GST rule and not for all deliverables. Also, a valid GST number and certificate has to be produced, failing to do this would lead to no payment of the GST amount.
17. Offers in the quotation should be written in English and the price should be written in both, figures and words.
18. The relevant supporting document(s) should be enclosed along with the offer.
19. Envelopes of quotation should be individually sealed and super-scribed with quotation number and due date of submission.
20. Quotation(s) received beyond the last date of quotation submission will be rejected.
21. The Vice-Chancellor, COEP Technological University has the final rights to cancel the quotation without any reason.
22. In case of the late delivery of the particulars, the penalty amount would be deducted from the final payment.
23. The Institute reserves the right to cancel the purchase order before making a payment if the vendor fails to complete the order.
24. The vendor is solely responsible for the safety of the workers and labours and COEP would not be held responsible in any accidents and misfortunes.

In case of any queries, contact

Atharva Tagali - 9156927934



COEP Technological University

Unitary Public University of Government of Maharashtra w.e.f. 21st June 2022
(Formerly known as College of Engineering, Pune)



ZEST'25

Viraj Patil

Viraj Patil
Acc. & Doc. Head
ZEST'25

Sarvesh Salunkhe

Sarvesh Salunkhe
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Dr. N. M. Mohite
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