

## COEP Technological University

(COEP Tech)
A Unitary Public University of Government of Maharashtra
w.e.f 21\*June 2022

(Formerly College of Engineering Pune)





Mindspark Offce, Students Gymkhana Technological University, Shivajinagar, Pune - 411005 Phone: (020)25507009 Email: mind-spark@coep.ac.in

Ref: COEP/MS24/CFQ\_029

DATE: 03/10/2024

## **CALL FOR QUOTATIONS**

Name of Work- Providing Fabric Lanyard Keychain, Lanyard, Badge Requirements for MindSpark'24

Respected Sir/Ma'am,

You are requested to submit your most competent quotation for the below mentioned essentials for MindSpark'24 as per the given terms and conditions.

Sr.No.	Particulars	Dimensions	Qty
	Fabric Lanyard Keychain	(6 inch × 1 inch)	
	(chrome plated metal		
1	ring , custom design)		280
	Customized Lanyard	100cm x 2cm	
2	with Photo Logo & Text		280
	Customized Pin Circular Badge with Photo Logo & Text	5.8 x 5.8 x 1.3 cm	
3			280

Tender No & Date	Reference No. COEP/MS24/PUR_008 DATE: 03 10 2024	
Issue of Tender Forms	03/10/2024	
Last Date of Receipt of Tenders	: 09/10/2024 12:00 PM	
Opening of Tenders	: 09/10/2024	
Tender Fees	: NIL	
Correspondence Address	: MindSpark Office, Central Library 2 <sup>nd</sup> Floor, College of Engineering Pune, Shivajinagar, Pune 411005	



## **TERMS AND CONDITIONS:**

- Sealed quotation to be addressed to "The Vice-chancellor COEP Technological University" and to be submitted in MindSpark Office, central library 2<sup>nd</sup> floor, COEP Technological University, Shivajinagar, Pune-411005 before 5 PM.
- 2. The Institute reserves the right to accept the tenders or may reject any or all tenders and to order any of the item in any quantity without assigning reasons
- 3. The Vice-chancellor has the authority to cancel any quotation anytime without any reason.
- 4. The quotation shall be sent in a sealed envelope mentioning the name of the firm along with the stamp. In case the envelope is not sealed then MindSpark'24 team reserves the right to cancel it.
- 5. The relevant supporting documents should be enclosed along with the offer.
- 6. All interested vendors must posses a valid pan card number and also a GST number.
- 7. The taxes, transportation charges etc. if any must be mentioned separately.
- 8. GST amount will be only provided for the deliverables that come under GST rule and not for all deliverables. Also a valid GST number and certificate has to be produced, failing to do this will lead to no payment of the GST amount.
- 9. 100% payment shall be made for the goods only in good condition after completion of the fest i.e MindSpark'24.
- 10. Quantity may vary as per event requirements.
- 11. Quotation opening date, time and venue will be notified.
- 12. Quotations received after last date of submission will be rejected.
- 13. Quotations should be signed by the authorized signatory.
- 14. Quotations rates will be valid for the six months.
- 15. Mailed quotations will be disqualified.
- 16. No advance payment will be given.
- 17. In case of late delivery of the particulars penalty amount will be deducted.
- 18. The vendor is solely responsible for the safety of the workers and labours and COEP would not be held responsible in any accidents and misfortunes.



In case of any queries, contact Samarth Gite: +91 8888756742 Prathamesh Nerkar: +91 95792 42799

Shrey Thakur, Technical Secretary, MindSpark'24

Dr. Mrs. R.D. Joshi, Faculty In-charge, MindSpark'24 Dr. M. P. Khond,
Director, Board of Student's Development,
COEP Technological University.