



**COEP TECHNOLOGICAL UNIVERSITY**  
Shivajinagar, Pune-411005  
(A Unitary Technological University of Govt. of Maharashtra)  
Tel: 020-2550 7000/09 website : [www.coep.org.in](http://www.coep.org.in)

COEP TECH: Exam & Evaluation cell/Evaluation Cum Grading Scheme /2024/ 306 Date: 24/07/2024

## **Circular No. 03/2024**

### **Evaluation Cum Grading scheme for Courses at UG and PG Levels**

The Evaluation Cum Grading Scheme for courses, theory and lab both, offered at UG and PG levels is given below in part 'A' and 'B'. This scheme is applicable from the Academic Year 2024-25 and onwards. The Faculty are hereby notified to follow the same and the Students to take its cognizance.

#### **A) Evaluation Scheme:**

- 1) The courses in the NEP compliant Curriculum Revision (Revision 2023-24) that have combined heads, i.e. Theory, Lab and Tutorial, are to be evaluated as a whole with weightage proportional to credits to the heads specified in the structure.
- 2) The courses either in the NEP compliant Curriculum Revision (Revision 2023-24) or the prior Curriculum Revision (Revision 2019-20) with only one head do not warrant any weighted combination.
- 3) The theory head shall be assessed as given below:
  - i) In-Semester-Evaluation (ISE)
    - a. Teachers' assessment (TA)
    - b. Mid-Semester-Examination (MSE)
  - ii) End-Semester-Examination (ESE)

Marks of TA, MSE and ESE components are specified in the Curriculum structure.

- 4) The laboratory head shall be assessed as given below:
  - i) Continuous-Internal-Evaluation (CIE)
  - ii) End-Semester-Examination (ESE)

Marks of CIE and ESE components are specified in the Curriculum structure.

- 5) For courses with combined heads, the total theory marks (out of 100) and laboratory marks (out of 100) shall be combined to generate a grand total (out of 100) by weighted addition with weights  $W_T$  and  $W_p$ .
- 6) The weights  $W_T$  and  $W_p$  are proportional to credits assigned to theory and laboratory heads respectively in the Curriculum Structure.

- 7) The grand total shall be calculated only if
  - i) Obtained ESE theory and laboratory marks  $> 0$ .  
**AND**
  - ii) Obtained total theory mark  $\geq$  Lower Bound as per total theory marks of the students in the class.  
**AND**
  - iii) Obtained total laboratory mark  $\geq$  Lower Bound as per total laboratory marks of the students in the class.

The computation of Lower Bound (LB) is given in the Part B (the grading scheme) of this circular.

- 8) Students failing to satisfy either of the conditions mentioned in the above point (7) shall be treated as failure in theory or laboratory or both.
- 9) Students shall appear for reexamination of the failure part only. Students unable to pass in the reexamination of the failure part shall result in the backlog course (either theory or laboratory or both).
- 10) Students will have to register and repeat the backlog courses (either theory or laboratory or both parts, as the case may be) in the subsequent Academic Years. Please refer to the University Circular Nos. 2, 5 and 6, dated 24<sup>th</sup> July 2024, whichever is applicable, for registration of the backlog courses.
- 11) The course instructors need to enter marks of components of theory and laboratory assessments only i.e. TA, MSE, ESE and CIE, ESE respectively. The theory, laboratory and grand totals will be computed automatically and are available to the instructors for relative grading.
- 12) Sample example for marks entry of these components is given below.
  - i) Columns A, B, C shall be exclusively utilized for 'Theory marks' entry. The columns E and F shall be used for either 'Lab marks' or 'Tut marks' or both if 'Tut and Lab' heads are present. The course instructor will combine the marks of Tut and Lab assessments to enter in Lab CIE (column E) and ESE (column F).

**Course Name:** \_\_\_\_\_

MIS Number	Theory				Laboratory			GRAND TOTAL 100 marks	Grade
	TA 10 marks	MSE 30 marks	ESE 60 marks	SUB-TOTAL 100 marks	CIE 50 marks	ESE 50 marks	SUB-TOTAL 100 marks		
	A	B	C	D = A + B + C	E	F	G = E + F	H = $\frac{W_T}{W_T + W_P} * D + \frac{W_P}{W_T + W_P} * G$	Based on H

**B) Grading Scheme:**

- 1) The grading shall be relative and based on the grand total (out of 100 marks, the marks in column H as mentioned in above table of point (12)).
- 2) The grading shall be carried out by the course instructors or the coordinator of the course and shall approximate the Normal Distribution to the best possible extent.

- 3) The highest grade shall be 'AA', while the lowest passing grade shall be 'DD'. The 'FF' grade indicates failure in the course. The grade 'IC' means that the course is incomplete.
- 4) The Lower Bound (LB) of 'DD' grade shall be based on the Median calculation of the grand totals of the students in the class and set as per the following guidelines:
  - i) For  $\frac{\text{Median}}{2} \leq 30$ , LB is 30.
  - ii) For  $30 < \frac{\text{Median}}{2} \leq 40$ , LB is  $\frac{\text{Median}}{2}$ .
  - iii) For  $\frac{\text{Median}}{2} > 40$ , LB is 40.
- 5) The grades proposed by the course instructors shall be scrutinized and approved in the Department UG Program Committee (DUPC)/ Department PG Program Committee (DPPC) meeting prior to submission to the examination cell.



Registrar

COEP Technological University Pune

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