



COEP Technological University

(COEP Tech)
A Unitary Public University of Government of Maharashtra
w.e.f 21st June 2022
(Formerly College of Engineering Pune)

Announcement of CAP Round- IV (SPOT Round) on 11 September and 12th September 2024 (If seat remained vacant on the last day)

for MBA Program at COEP Technological University for the AY 2024-25

Eligibility to participate in CAP Round-IV (SPOT Round):

1. All the candidates registered in CAP & ACAP & have scored non-zero marks in the test.
2. Other candidates are not eligible to participate in CAP Round-IV (Spot Round).
3. Candidates must carry **Demand Draft** in the name of "COEP Technological University", payable at Pune. [Read Point 'd' in the Steps of Registration](#)
4. Those candidates who will not carry such demand draft will not be allowed to participate in CAP Round-IV (Spot Round).
5. Candidates must take immediate decisions based on the availability of vacant seats and confirm their admissions by submitting the required documents & demand draft of requisite fees.

STEPS FOR REGISTRATION (Mandatory Steps for SPOT Round)

The candidate who wishes to apply / participate in the University / ACAP / spot round needs to register on the following link and pay the processing fees as mentioned in this notification.

STEPS for Registration:

1. Pay the SPOT Round Application Fees
 - a. <https://www.coeptech.ac.in/wp-content/uploads/2024/06/Steps-to-be-followed-for-making-online-payment-through-SBI-Collect.pdf>
 - b. Save the PDF Receipt Generated for Payment for Uploading on following Link

- c. Please note that Fees Payment through SBI Collect is ONLY Permissible for payment of SPOT Round Application Fees. However, Admission Fees **must be paid** through 'Demand Draft' (DD) only.
- d. **Except ST category Candidates, all other Candidates shall take along with them DD of the amount of Fees which is applicable to Open Category candidates.**

2. The link of the Google Form for SPOT Round Registration:

<https://forms.gle/1s4uNsih4zPBbwbH7>

The link will be active till 5 PM 10th SEP 2024

Sequence of Activities:

SN	Activity	Schedule
1.	Vacancy position available on COEP Tech Website	11 AM 10-09-2024
2.	Reporting to COEP Tech with all required documents (Original and Two Photocopy sets)	11-09-2024, Registration 9.00AM to 10.00 AM(CET) Round 10 AM-4PM (CET) Registration 3 PM (AI) Round 4PM-6 PM (AI)
3.	Seat allotment by counselling as per inter-se-merit of marks scored in MAH MBA CET & CAT, XAT, MAT, CMAT, SNAP, and NMAT exams and available vacancy at that point of time	11-09-2024 10.30 AM onwards
4.	Verification of required original documents as notified in information brochure	
5.	Submission of required original documents along with two sets of photocopies of these documents	
6.	Submission of Institute Admission Fee in the form of Demand Draft in favor of "COEP Technological University" Payable at Pune.	
7.	Issue of admission confirmation letter to the candidate	

Important Instructions:

1. The admissions to the first year of MBA Programme at COEP Technological University Pune in CAP Round-IV (Spot Round) for the academic Year 2024-25 will be conducted by Counseling against vacant seats displayed on COEP Tech website.
2. These admissions will be made strictly in the order of inter-se-merit of marks secured in MAH MBA CET & CAT, XAT, MAT, CMAT, SNAP, and NMAT Exam amongst the candidates who report in person for admission to COEP Tech against the seats available in various branches at that point of time.
3. The candidate will lose the claim to participate in the admission counseling process if he/she fails to produce all the required original documents at the time of document verification during the counseling round. In case a candidate has taken admission elsewhere, he/she will be required to submit/produce the original receipt of admission. The candidate should submit an undertaking stating that he/she will submit original documents within four working days from the date of reporting.
4. The seat allotment will be carried out based on the vacancy status at that point of time. Accordingly, the seat allotted to a candidate would then be deleted from the pool of vacant seats. Candidates are advised to be present in the Counseling Hall and wait for their turn as per inter-se merit. If a candidate is found unavailable when called, the next candidate in the merit list will be called for allotment of seat and the absent candidate may miss his/her chance of merit-based seat allotment.
5. Suppose a candidate of higher merit reports late during the process of counseling. In that case, the candidate may be considered for allotment of a seat available at that point of time for a particular category to which he/she belongs. Such a candidate shall be given preference for admission over the candidates with lower rank present at that point of time. The decision of the admission center in-charge shall be final and binding.
6. Confirmation of the allotted seat to the candidate is subject to the submission of the requisite admission fees through Demand Draft in favor of “COEP Technological University” payable at Pune.

If a candidate fails to pay the requisite admission fee at the time of seat allotment, such candidature will be withdrawn, and the seat will be allotted to the next candidate in the merit list. Payment through cash / cheque / online mode will not be accepted under any circumstances.

**Chairman, Admission Cell,
MBA Admissions 2024-25
COEP Technological University**

