



COEP Technological University, Pune (COEP Tech)

Unitary Public University of Government of Maharashtra
w.e.f.21st June 2022
(Formerly College of Engineering Pune)
Wellesley Road, Shivajinagar, Pune 411005
www.coep.org.in, email: hod.civil@copetech.ac.in
contact number: 02025507200

COEP/Civil/2024-25/ 2245-2

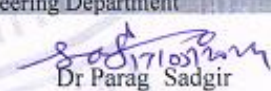
Date 17/05/2024

Departmental Portfolio Circular

The distribution of departmental portfolios for the academic year 2024-25 is mentioned in the following table. These will be effective from 18/05/2024 till further order.

All the faculty members are requested to take over the charge of the allotted portfolios immediately and send mail to hod.civil@copetech.ac.in.

Sr. No.	Departmental Portfolio / Work	Faculty member
1	Ph.D. Coordinator and Research and Development Coordinator	Dr.Mrs.R.S.Dalvi, Associate Professor in Civil Engineering
2	UG and PG Coordinator Civil Engineering	Dr.Mrs.A.D.thube, Associate Professor in Civil Engineering Department
3	M. Tech EWRE Coordinator and Computer Lab Coordinator	Dr. M. U. Khobragade, Asst. Professor in Civil Engineering Department
4	M.Tech Geotech Coordinator and Computer Lab Coordinator	Dr.Y.A.Kolekar, Associate Professor in Civil Engineering Department
5	M.Tech CM Coordinator and Computer Lab Coordinator	Dr. Mrs. G. S. Vyas, Asst. Professor in Civil Engineering Department
6	M.Tech TRE Coordinator and Computer Lab Coordinator	Prof. K. A. Patil, Professor in Civil Engineering Department
7	M.Tech Struct Coordinator and Computer Lab Coordinator	Dr. Mrs. V. B. Dawari, Associate Professor in Civil Engineering Department
8	EM Theory and Lab Coordinator	Mrs. Y. T. Lomate Patil, Associate Professor in Civil Engineering Department


Dr Parag Sadgir

Professor and Head in Civil Engineering Department
COEP Technological University, Pune (COEP Tech)
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Sr. No.	Departmental Portfolio / Work	Faculty member	Class III
1	Concrete Technology Laboratory	Dr. Mrs. V. B. Dawari, Associate Professor in Civil Engineering Department	Mr.K.A. More
2	SOM laboratory	Dr. A. R. Akhare, Asst. Professor in Civil Engineering Department	Mr.R.B.Ladkat
3	Transportation Engineering Laboratory	Prof. K. A. Patil, Professor in Civil Engineering Department	Mr.R.N. Bari
4	Environmental Engineering Laboratory	Dr. M. U. Khobragade, Asst. Professor in Civil Engineering Department	Mr.S.S.Petkar
5	Geotechnical Engineering laboratory	Dr. Mrs. R. S. Dalvi, Associate Professor in Civil Engineering Department	Mr.S.S.Petkar Mrs.M.B.Wawre
6	FM and Plumbing laboratory	Dr. N. M. Mohite, Asst. Professor in Civil Engineering Department	Mr.R.V.Deshmukh
7	Surveying Laboratory	Dr. Mrs. G. S. Vyas, Asst. Professor in Civil Engineering Department	Mr.S.B.Ghantelu
8	EM Laboratory	Mrs. Y. T. Lomate Patil, Associate Professor in Civil Engineering Department	Mrs.A.S.Shinde
9	Geology Laboratory	Dr. S. A. Meshram, Associate Professor in Civil Engineering Department	Mr. S.C.GiddeM. B.Wawre
10	NDT Laboratory, and Heavy Structural Laboratory.	Prof. B. G. Birajdar, Professor in Civil Engineering Department	Mr. K.A. More
11	Computer Laboratory -UG and PG	Dr. B. M. Dawari	Mrs. M. B. Wawre

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Sr.	Departmental Portfolio / Work	Faculty member
1	Coordinator, Board of studies and Coordinator UG NBA Committee and Departmental NACC Coordinator.	Dr.B.M.Dawari, Associate Professor in Civil Engineering Department
2	Coordinator of Departmental Training, Placement, and Internship UG & PG.	Dr.A.R.Akhare, Asst. Professor in Civil Engineering Department
3	Departmental Faculty and Student Data Collection and AICTE CII and similar activities, To Maintain Departmental Web Page	Mrs.Y.T.Lomatepatil, Associate Professor in Civil Engineering Department
4	Departmental GEM Coordinator.	Dr.Mrs.V.B.Dawari, Associate Professor in Civil Engineering Department
5	Departmental CESA Coordinator	Dr.M.U.Khobragade, Asst. Professor in Civil Engineering Department
6	Departmental Controller of Examination. T.Y. B.Tech Mini Project, B.Tech Project, Elective distribution. MOOC and MIS	Dr.M.U.Khobragade, Asst. Professor in Civil Engineering Department
7	In-charge Departmental Time Table.	Dr.Mrs.G.S.Vyas, Asst.Professor in Civil Engineering Department
8	Faculty Advisor and Class Teacher for Final Year B.Tech	Dr.M.U.Khobragade, Asst. Professor in Civil Engineering Department
9	Faculty Advisor and Class Teacher for Third year B.Tech	Dr.A.R.Akhare, Asst. Professor in Civil Engineering Department
10	Faculty Advisor and Class Teacher for Second Year B.Tech	Dr.N.M.Mohite, Asst. Professor in Civil Engineering Department
11	Member, Internal Academic monitoring & Quality Education Committee and Program Assessment and Quality Improvement Committee	Prof.B.G.Birajdar, Professor in Civil Engineering Department, Dr.B.M.Dawari, Associate Professor in Civil Engineering Department, Dr.N.A.Hedaoo, Associate Professor in Civil Engineering Department
12	Member PG NBA Committee	Dr.Y.A.Kolekar, Associate Professor in Civil Engineering Department, Dr.Mrs.V.B.Dawari, Associate Professor in Civil Engineering Department


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13	Member Departmental Research committee	Dr.B.M.Dawari, Associate Professor in Civil Engineering Department, Dr.N.A.Hedaoo, Associate Professor in Civil Engineering Department Dr.M.U.Khobragade, Asst. Professor in Civil Engineering Department,
14	Departmental Write-off & Purchase committee	Prof. K. A. Patil, Professor in Civil Engineering Department Dr.N.A.Hedaoo, Associate Professor in Civil Engineering Department, Dr.Mrs.R.S.Dalvi, Associate Professor in Civil Engineering Department, Mrs.Y.T.Lomatepatil, Associate Professor in Civil Engineering Department, Dr.Mrs.G.S.Vyas, Asst. Professor in Civil Engineering Department
15	Departmental Building Works & Maintenance committee Member, Departmental Building Works, Electrical Works (UPS, AC, Projector, Internet) & Maintenance committee..	Dr.M.U.Khobragade, Asst. Professor in Civil Engineering Department
16	Departmental Student Counselor	Prof.K.A.Patil, Professor in Civil Engineering Department , Dr.Mrs.A.D.thube, Associate Professor in Civil Engineering Department
17	Coordinator, Civil Engineering Alumni, Industry, and Parent Meet.	Dr.N.M.Mohite, Asst. Professor in Civil Engineering Department
18	Departmental Entrepreneurship Development records. Departmental GATE Co-ordinator.	Dr.N.M.Mohite, Asst. Professor in Civil Engineering Department
19	Departmental Library Coordinator and Departmental MOOC coordinator.	Dr.A.R.Akhare, Asst. Professor in Civil Engineering Department,
20	Preparing MOM of Departmental Faculty and other incidental Meetings.	Dr.B.M.Dawari, Associate Professor in Civil Engineering Department

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