



COEP TECHNOLOGICAL UNIVERSITY

(Unitary Public University of Government of Maharashtra)

Wellesley Road, Shivajinagar, Pune – 411005



Ph: 020 25507009



Fax: 020 25507299

बोट क्लब/जावक/सन 2024/ क्र.778

Date:21/02/2024

INVITATION FOR QUOTATION

Enquiry Letter

To,

Subject: Providing Electronic system management services for “96th Regatta 2024” at Boat Club, COEP Technological University, Pune

Respected Sir/Madam,

You are requested to submit your most competitive quotation on or before 29th February 2024 up to 4 pm. for the below mentioned ESM services on rent basis on 23rd and 24th March 2024 for “96th Regatta 2024” at Boat Club, COEP Technological University, as per the mentioned terms and conditions.

Quotation Fee: - Rs.1500/- non-refundable.

Date of ESM Services required: 23rd & 24th March 2024



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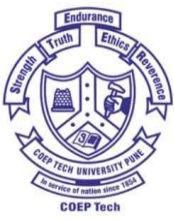
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ESM Requirements:

ESM Requirements						
Sr. No.	Description	Quantity In Nos.	No. of Days	Amount In Rs.	GST in Rs.	Total Amount In Rs.
CAMERA						
1.	HDV camera and accessories (Final print should be 1080p HD)	3	1			
2.	Online Editor	1	1			
3.	LED Screen 10 x 8 ft	2	1			
4.	Live Streaming (Youtube)	2	1			
5.	LED TV	2	1			
LIGHTS						
1.	Parcan Lights 1000W	15	2			
2.	Metal Halides 500W	80	2			
3.	Halogens 500W	30	2			
4.	Follow Lights	1	2			
5.	LED Moving Head Beam Spot Light 10W	2	2			
6.	T Truss Stand	1	2			
7.	Extension Board	7	1			
SOUNDS						
1.	Base Speakers (JBL)	6	2			
2.	Top Speakers (JBL)	6	2			
3.	Top Speaker (JBL) with Console	2	1			
4.	Amplification Monitor and DJ console	1	2			
5.	Podium Mike	2	2			
6.	Cordless Mike	2	2			
7.	Mixer and pitch control	1	2			
8.	Generator (82 KW)	1	1			
9.	HAM	50	1			
Extra Items						
1	Cooler	3	1			
2	Stand Fans	8	1			
Total Amount (Inclusive of GST) in Rs.						



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Terms and Conditions:

1. Quotations shall be submitted in sealed envelope addressed to “The Vice Chancellor, COEP Technological University, Pune- 411005”, and same should be mentioned on the quotation.
2. Quotations should be submitted on official company letterhead.
3. Quotation through Fax and Email are not acceptable.
4. Individual item price must be mentioned in the quotation.
5. The quoted rates shall be valid for 90 days.
6. No advance will be paid. 100% payment will be paid after satisfactory completion of work. If the work is not completed satisfactorily, the COEP Technological University reserves the right to reduce the payment cost and the final cost will be decided by boat club committee.
7. Delivery Period and Terms Conditions should be mentioned clearly by the vendor.
8. Material Delivery and work address for the mentioned dates: Boat Club, COEP Technological University, Pune-411005.
9. **Penalty for late delivery/work:** The penalty conditions are applicable for the late delivery as per Government norms.
 - a) at the rate of 0.5% per week; maximum limit of 10% shall be charged in case of PO value is less than 2 LakhOR
 - b) at the rate of 0.5 per week, maximum limit of 5% shall be charged in case of PO value is 2 Lakh and above
10. **Work:** - Vendor shall be responsible for successful completion of work. The work should be carried out on 23rd & 24th of March 2024.
11. The vendors shall be solely responsible for safety of the workers and labors and COEP Technological University would not be responsible in any case of accidents and misfortunes.
12. The taxes, transportation charges, etc. if any must be mentioned separately.
13. **Quotations will be opened in presence of bidders on 29nd February 2024 at 4 pm in Boat club office COEP Technological University.**



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The quotation should be submitted in sealed envelope address to “The Vice Chancellor, COEP Technological University, Pune- 411005” with Reference No:778 Date: - / /2024 and subject - Providing Electronic system management services for “96th Regatta 2024” at Boat Club, COEP Technological University, Pune

14. Bidder must have minimum 01 year of experience in similar kind of work.
15. Vendor shall quote for all the items for the quotation, incomplete quotations shall be rejected.
16. Bids received after last date of bid submission will be rejected.
17. Material should be delivered at the university campus (Boat club, COEP Technological University) on 23rd March without any extra charges.
18. Vendor should visit the site before starting actual work.
19. All the deliverables mentioned for the period of two days, specifically on 23rd & 24th March 2024, must be delivered and made available on the same day.
20. If in case any immediate demand is created for any of the deliverable that would be sole responsibility of the vendor to provide same at that time and it is to be delivered at the same cost as mentioned in the quotation and no extra charges would be applicable.
21. The vendor would be solely responsible for the safety of the workers and labors and COEP Technological University would not be held responsible in any accident and misfortunes do occur.
22. The detailed terms and conditions will be provided along with the work order and need to be followed strictly.
23. The COEP Technological University reserves the right to cancel the tender without any reason thereof.
24. The COEP Technological University reserves the right to cancel any of the item of tender without any reason thereof.
25. The COEP Technological University reserves the right to accept or reject any or all the bids.
26. The COEP Technological University reserves the right to cancel the given purchase order without stating any reason thereof.



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Payment Terms & Conditions:

1. **Payment: 100%** payment shall be made at the earliest after successfully completion of the work. No advance payment will be given. The work will be evaluated by the COEP Technological University authorities.
2. The **GST amount** have to be **stated separately** (as applicable).

Pre-Qualification / Eligibility Criteria details:

Sr. No.	Pre-Qualification Criteria	Supporting Documents to be enclosed with the Bid
1.	Bidder should be registered in India under Appropriate Authority	Certificate issued by appropriate authority (Shop act license)
2.	The bidder must be a renowned Company with primary business in supply of ESM services	GST/CST Registration Certificate (if applicable)

Seal and signature of Manager / Representative of the firm on behalf of the firm submitting Tender

Telephone:.....

Mobile:.....

Fax:.....

Mail

Contact Person Name and Designation:

Sd/-
Durvesh Rasane

Regatta Secretary

Boat club, COEP Tech

Sd/-
Dr. S.M Nawghare

Regatta In-charge

Boat club, COEP Tech

Sd/-
Dr. V.K
Haribhakta

Vice President
Boat club,
COEP Tech